

# **MINUTES**

## **Regional Intergovernmental Council Quarterly Meeting June 9, 2016; 12:00 Noon South Charleston Library**

The Regional Intergovernmental Council met on June 9, 2016 at the South Charleston Library. Chairman Jerry Linkinoggor declared a quorum per registration.

### **I. Call to Order**

Chairman Linkinoggor called the meeting to order with a prayer and the Pledge of Allegiance.

### **II. Pledge of Allegiance**

### **III. Executive Director's Report**

Colt Sandoro announced that RIC:

- Completed five HUD Small Cities Block Grant Applications
- Submitted the FY 2016 (CEDS) Update for Public Comment/Review
- Completed two Environmental Studies for the Kanawha-Charleston Housing Authority and South Charleston Housing Authority
- Participated in numerous trainings on the POWER+ Program
- Announced two new employees: Kelsey Harrah, Executive Assistant & Adam Gillespie, Summer Intern

Other On-Going RIC Activities:

- Participation in the Federal Highways Administration – Transit Management Area Certification Review
- Submission of two TIGER Grant applications on behalf of the Jefferson Road and Cross Lanes Projects
- Initiating the process of updating the Long Range Transportation Plan

### **IV. Speakers**

Scott Ferry introduced our guest speakers, Stephen Stansbery, Vice-President, and Allison Fluitt, Transportation Planning Studio Director, both of Kimley-Horn. Mr. Stansbery gave a presentation on the Long Range Transportation Plan as well as an overview of the services Kimley-Horn provides.

Chairman Linkinoggor called the RIC Business Meeting to order.

## **V. Approval of Minutes**

Chairman Linkinoggor presented the March 10, 2016 minutes for approval.

**A MOTION WAS MADE BY DICK CALLAWAY TO APPROVE THE MINUTES AS MAILED. THE MOTION WAS SECONDED BY GEORGE WOODRUM AND WAS CARRIED.**

## **VI. Treasurer's Report**

- A. Amy Talbert presented the Financial Report as of April 30, 2016.

**A MOTION WAS MADE BY DENNIS STRAWN TO APPROVE THE FINANCIAL REPORT AS OF APRIL 30, 2016. THE MOTION WAS SECONDED BY JOE TYREE AND WAS CARRIED.**

- B. Amy Talbert presented the amendment of the FY 2016 Budget.

**A MOTION WAS MADE BY DICK CALLAWAY TO APPROVE THE AMENDMENT TO THE FY 2016 BUDGET. THE MOTION WAS SECONDED BY JOE TYREE AND WAS CARRIED.**

- C. Amy Talbert presented the amendment of the FY 2017 Operating Budget.

**A MOTION WAS MADE BY TERRY GREENLEE TO APPROVE THE AMENDMENT OF THE FY 2017 OPERATING BUDGET. THE MOTION WAS SECONDED BY KRIS MITCHELL AND WAS CARRIED.**

## **VII. Transportation**

- A. Scott Ferry presented the amendments to the FY 2016-2019 Transportation Improvement Program (TIP).

**A MOTION WAS MADE BY JOE TYREE TO APPROVE THE AMENDMENTS TO THE FY 2016-2019 TRANSPORTATION IMPROVEMENT PROGRAM (TIP). THE MOTION WAS SECONDED BY JOHN LUONI AND WAS CARRIED.**

- B. Scott Ferry presented the Final FY 2017 United Planning Work Program (UPWP) for approval.

**A MOTION WAS MADE BY BUCK CHESTNUT TO APPROVE THE FINAL FY 2017 UPWP. THE MOTION WAS SECONDED BY DENNIS STRAWN AND WAS CARRIED.**

- C. Scott Ferry asked for approval of contract addendum regarding consulting services with Kimley-Horn.

**A MOTION WAS MADE BY DENNIS STRAWN TO APPROVE CONTRACT ADDENDUM FOR CONSULTING SERVICES WITH KIMLEY-HORN. THE MOTION WAS SECONDED BY JOE TYREE AND WAS CARRIED.**

### **VIII. FY 2016 CEDS Update and 2017 Project Listing**

Terry Martin presented the FY 2016 Comprehensive Economic Development Strategy (CEDS) Update and the 2017 Project Listing for approval.

**A MOTION WAS MADE BY BUCK CHESTNUT TO APPROVE THE FY 2016 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) AND THE 2017 PROJECT LISTING. THE MOTION WAS SECONDED BY DENNIS STRAWN AND WAS CARRIED.**

### **IX. Hazard Mitigation Contract**

Kara Greathouse presented the Hazard Mitigation Contract with JH Consulting, LLC.

**A MOTION WAS MADE BY DICK CALLAWAY TO APPROVE THE HAZARD MITIGATION CONTRACT WITH JH CONSULTING, LLC. THE MOTION WAS SECONDED BY DENNIS STRAWN AND WAS CARRIED.**

### **X. Annual Audit Contract**

Amy Talbert presented the Annual Audit Contract with Suttle & Stalnaker, PLLC.

**A MOTION WAS MADE BY JOE TYREE TO APPROVE THE ANNUAL AUDIT CONTRACT WITH SUTTLE & STALNAKER, PLLC. THE MOTION WAS SECONDED BY OREE BANKS AND WAS CARRIED.**

## **XI. Additional Comments/Staff Reports**

Amy Talbert presented information to allow payroll deductions regarding the State 457b Retirement Plan.

**A MOTION WAS MADE BY DICK CALLAWAY TO APPROVE THE ADOPTION OF THE STATE 457b RETIREMENT PLAN. THE MOTION WAS SECONDED BY DENNIS STRAWN AND WAS CARRIED.**

## **XII. Adjournment**

**A MOTION WAS MADE BY DENNIS STRAWN TO ADJOURN THE RIC MEETING. THE MOTION WAS SECONDED BY DICK CALLAWAY AND WAS CARRIED. THE MEETING ADJOURNED AT 1:02 P.M.**