Minutes
Regional Intergovernmental Council
March 10, 2016; 6:30 p.m.
South Charleston Holiday Inn/Suites

The Regional Intergovernmental Council met on March 10, 2016, at the Holiday Inn/Suites in South Charleston.

Call to Order

Chairman Jerry Linkinoggor called the meeting to order, followed by the Pledge of Allegiance.

Executive Director's Report

Colt Sandoro introduced the RIC staff and gave a brief summary of the past year's activities. RIC continues to work on water and sewer projects and transportation planning. RIC staff has been involved with development and/or administration for approximately 11 infrastructure projects in all four counties.

RIC's Transportation Planning process continues work with the St. Albans, Cross Lanes and Spring Hill corridor studies.

Guest Speaker

Chairman Linkinoggor introduced the keynote speaker, Commissioner Amy Shuler Goodwin of the Division of Tourism.

Commissioner Shuler demonstrated how the Division of Tourism is aggressively marketing West Virginia's most beautiful natural resources. She gave those in attendance, new insight into the tourism industry and how it drives our economy.

BUSINESS MEETING

I. Call to Order

Chairman Jerry Linkinoggor called the RIC Business Meeting to order and declared a quorum per registration.

II. Approval of Minutes

Jerry Linkinoggor presented the December 10, 2015 meeting minutes.

A MOTION WAS MADE BY DENNIS STRAWN TO APPROVE THE MINUTES AS MAILED. THE MOTION WAS SECONDED BY DICK CALLAWAY AND WAS CARRIED.

III. Treasurer's Report

RIC's Finance Manager, Amy Talbert, presented the Financial Status Report as of February 29, 2016.

A MOTION WAS MADE BY LEE ROBERTS TO APPROVE THE FINANCIAL STATUS REPORT. THE MOTION WAS SECONDED BY DENNIS STRAWN AND WAS CARRIED.

Amy Talbert presented a revision to the FY 2016 Operating Budget.

A MOTION WAS MADE BY DAMRON BRADSHAW TO APPROVE THE REVISION TO THE FY 2016 OPERATING BUDGET. THE MOTION WAS SECONDED BY DICK CALLAWAY AND WAS CARRIED.

Amy Talbert presented the FY 2017 Operating Budget that was reviewed by the Executive Committee and recommended for adoption by Full Council.

A MOTION WAS MADE BY DICK CALLAWAY TO APPROVE THE FY 2016 OPERATING BUDGET. THE MOTION WAS SECONDED BY LEE ROBERTS AND WAS CARRIED.

IV. Transportation

A. TIP Amendments

Scott Ferry presented the Amendments to the FY 2016-2019 Transportation Improvement Program.

A MOTION WAS MADE BY GEORGE WOODRUM TO APPROVE THE TIP AMENDMENTS. THE MOTION WAS SECONDED BY TERRY GREENLEE AND WAS CARRIED.

B. Draft FY 2017 Unified Planning Work Program (UPWP)

Scott Ferry presented the Draft FY 2017 Unified Planning Work Program (UPWP) for approval.

A MOTION WAS MADE BY BUCK CHESTNUT TO APPROVE THE DRAFT FY 2017 UNIFIED PLANNING WORK PROGRAM. THE MOTION WAS SECONDED BY DENNIS STRAWN AND WAS CARRIED.

C. Self-Certification

Scott Ferry presented the Self-Certification Resolution for adoption.

A MOTION WAS MADE BY BUCK CHESTNUT TO ADOPT THE SELF-CERTIFICATION RESOLUTION. THE MOTION WAS SECONDED BY LEE ROBERTS AND WAS CARRIED.

V. Update of Purchase Procedures

RIC Finance Manager Amy Talbert asked for approval to update purchase procedures by acquiring a credit card with a limit of $20,000, and with the balance being paid off monthly.

A MOTION WAS MADE BY TERRY GREENLEE TO APPROVE THE UPDATING OF PURCHASE PROCEDURES. THE MOTION WAS SECONDED BY LEE ROBERTS AND WAS CARRIED.

VI. Building Maintenance Proposal

RIC Executive Director Colt Sandoro requested approval of a carpet contract with Family Carpet Outlet in the amount of $24,000.

A MOTION WAS MADE BY LEE ROBERTS TO APPROVE THE CARPET CONTRACT. THE MOTION WAS SECONDED BY TERRY GREENLEE AND WAS CARRIED.

VII. Hiring of Seasonal Intern

RIC Executive Director Colt Sandoro requested approval to hire a seasonal intern at RIC.

A MOTION WAS MADE BY BUCK CHESTNUT TO APPROVE THE HIRING OF A SEASONAL INTERN AT RIC. THE MOTION WAS SECONDED BY SK MILLER AND WAS CARRIED.

VIII. Nominating Committee Report

Terry Greenlee, Chairman of the Nominating Committee, recommended that the following RIC officers be reappointed effective July 1, 2016:

Jerry Linkinoggor	Chairman
Buck Chestnut	First Vice-Chairman
James Hudnall	Second Vice-Chairman
Terry Greenlee	Third Vice-Chairman
Dick Callaway	Treasurer
S. K. Miller	Secretary

Terry Greenlee recommended that the following At-Large RIC Citizen Members be reappointed for the upcoming fiscal year (July 1, 2016 to June 30, 2017).

Damron Bradshaw	Kanawha County 4-H Foundation
Joy Underwood	Coal River Inn
S. K. Miller	Workforce Investment Board
Jeri Adkins	Charleston Area Alliance
Todd Mullins	Kanawha Valley Labor Council
Eric Sharp	Labor Employees Cooperative Trust
Jeff Boyd	Boyd Medical

Trina Sweeney	WV State University
Rebecca Prokity	Bridge Valley Community & Technical College
Doug Hartley	KVRTA
Elwood Penn, IV	WV Department of Transportation
Lee Roberts	Tornado Products

TERRY GREENLEE ASKED FOR ANY NOMINATIONS FROM THE FLOOR AND NONE WERE MADE. A MOTION WAS MADE BY DAMRON BRADSHAW TO REAPPOINT THE SLATE OF OFFICERS AND THE AT-LARGE RIC CITIZEN MEMBERS. THE MOTION WAS SECONDED BY DENNIS STRAWN AND WAS CARRIED.

IX. The P. F. "Peck" Tucker Citizens of the Year Award

Buck Chestnut, Chairman of the P.F. Tucker Award selection committee, presented this year's award to Kanawha County's Sheriff Johnny Rutherford, Deputy Sheriff Mike Rutherford and Administrative Assistant Sheila Melton. All three were in attendance and received their award from Mayor Chestnut.

X. Adjournment

A MOTION WAS MADE BY LEE ROBERTS TO ADJOURN THE MEETING. THE MOTION WAS SECONDED BY DENNIS STRAWN AND WAS CARRIED. THE MEETING ADJOURNED AT 8:25 P.M.

XI. Recognition of Joyce Rockwell

RIC's Executive Assistant Joyce Rockwell was recognized by Chairman Jerry Linkinoggor and SoJuana Ellis for her 24 years of service. She will be retiring on April 29, 2016.

XII. Adjournment

A MOTION WAS MADE BY LEE ROBERTS TO ADJOURN THE MEETING. THE MOTION WAS SECONDED BY DENNIS STRAWN AND WAS CARRIED. THE MEETING ADJOURNED AT 8:00 P.M.