

MINUTES

Regional Intergovernmental Council 46th Annual Meeting March 9, 2017; 6:30 P.M. South Charleston Holiday Inn & Suites

The Regional Intergovernmental Council met on March 9, 2017 at the Holiday Inn and Suites in South Charleston. Chairman Linkinogger declared a quorum per registration.

I. Guest Speaker

Chairman Linkinogger exercised his privilege as chair to change the order of the agenda and moved the presentation by the guest speaker to the first item.

Chairman Linkinogger introduced the guest speaker, Dr. Anthony L. Jenkins, President of West Virginia State University. Dr. Jenkins spoke to the attendees at the meeting about the importance of education and the significant role that education played in his life. Dr. Jenkins also spoke about the history of West Virginia State University, the plans for the future of West Virginia State University and why West Virginia State University is an outstanding institution of higher education.

II. Call to Order

Chairman Linkinogger called the meeting to order, followed by the Pledge of Allegiance.

III. Pledge of Allegiance

IV. Executive Director's Report

Colt Sandoro, Executive Director, commended and recognized the members of the Regional Intergovernmental Council staff. He gave a brief summary of the past year's activities:

- The Boone, Clay, Kanawha, and Putnam Hazard Mitigation Plan has been completed and is under a 30-day review at the state. A more intensive update will be provided at the June meeting.
- Transportation Alternatives Program (TAP) has a Main Street project in Hurricane that will be progressing soon.
- Surface Transportation Program (STP) projects in Putnam County with the Division of Highways for new sidewalks on Hurricane Creek Road and Great Teays Boulevard have been scoped.
- An unqualified opinion was received on the 2016 Financial Audit, an unqualified opinion means that all financial records and statements are fairly and appropriately presented, and in accordance with Generally Accepted Accounting Principles (GAAP).
- The 2016 Annual Report has been completed and will be mailed out.

V. Approval of Minutes

Chairman Linkinoggor presented the December 8, 2016 meeting minutes for approval.

A MOTION WAS MADE BY LEE ROBERTS TO APPROVE THE MINUTES AS MAILED. THE MOTION WAS SECONDED BY BUCK CHESTNUT AND WAS CARRIED.

VI. Treasurer's Report

A. Financial Report

Amy Talbert, Deputy Executive Director, presented the Financial Status Report as of February 28, 2017.

A MOTION WAS MADE BY DAMRON BRADSHAW TO APPROVE THE FINANCIAL STATUS REPORT. THE MOTION WAS SECONDED BY JAMES HUDNALL AND WAS CARRIED.

B. FY 2017 Budget Revision

Amy Talbert, Deputy Executive Director, presented the FY 2017 Budget Revision for approval.

A MOTION WAS MADE BY DAMRON BRADSHAW TO APPROVE THE FY 2017 BUDGET REVISION. THE MOTION WAS SECONDED BY DENNIS STRAWN AND WAS CARRIED.

C. FY 2018 Proposed Operating Budget

Amy Talbert, Deputy Executive Director, presented the FY 2018 Proposed Operating Budget for approval.

A MOTION WAS MADE BY TERRY GREENLEE TO APPROVE THE FY 2018 OPERATING BUDGET. THE MOTION WAS SECONDED BY JAMES HUDNALL AND WAS CARRIED.

D. FY 2016 Financial Audit (Final Report)

Amy Talbert, Deputy Executive Director, presented the FY 2016 Financial Audit (Final Report).

A MOTION WAS MADE BY DAMRON BRADSHAW TO APPROVE THE FY 2016 FINANCIAL AUDIT (FINAL REPORT). THE MOTION WAS SECONDED BY COSTON DAVIS AND WAS CARRIED.

VII. Transportation

A. TIP Amendments

Kara Greathouse, Transportation Project Manager, presented the Amendments to the FY 2016-2019 Transportation Improvement Program for approval.

A MOTION WAS MADE BY BUCK CHESTNUT TO APPROVE THE TIP AMENDMENTS. THE MOTION WAS SECONDED BY DENNIS STRAWN AND WAS CARRIED.

B. Draft FY 2018 Unified Planning Work Program (UPWP)

Scott Ferry, Transportation Planning Manager, presented the Draft FY 2018 Unified Planning Work Program (UPWP) for approval.

A MOTION WAS MADE BY DAMRON BRADSHAW TO APPROVE THE DRAFT FY 2018 UNIFIED PLANNING WORK PROGRAM. THE MOTION WAS SECONDED BY DICK CALLAWAY AND WAS CARRIED.

C. MPO Self-Certification

Scott Ferry, Transportation Planning Manager, presented the MPO Self-Certification Resolution for adoption.

A MOTION WAS MADE BY LEE ROBERTS TO ADOPT THE SELF-CERTIFICATION RESOLUTION. THE MOTION WAS SECONDED BY BUCK CHESTNUT AND WAS CARRIED.

VIII. Personnel Policy Update

Colt Sandoro, Executive Director, presented the Personnel Policy update.

A MOTION WAS MADE BY DAMRON BRADSHAW FOR STAFF TO REVIEW THE PERSONNEL POLICY AND FOR CHANGES TO BE HIGHLIGHTED BEFORE BEING APPROVED. THE MOTION WAS SECONDED BY DICK CALLAWAY AND WAS CARRIED.

IX. Nominating Committee Report

Terry Greenlee, Chairman of the Nominating Committee, recommended that the following Regional Intergovernmental Council officers be elected effective July 1, 2017:

Glen "Buck" Chestnut
James Hudnall

Chairman
First Vice-Chairman

Terry Greenlee
Dick Callaway
S.K. Miller
Damron Bradshaw

Second Vice-Chairman
Third Vice-Chairman
Treasurer
Secretary

TERRY GREENLEE ASKED FOR NOMINATIONS FROM THE FLOOR AND NONE WERE MADE. A MOTION WAS MADE BY DENNIS STRAWN TO ELECT THE SLATE OF OFFICERS. THE MOTION WAS SECONDED BY COSTON DAVIS AND WAS CARRIED.

Terry Greenlee recommended that the following At-Large Regional Intergovernmental Council citizen members be appointed/reappointed for the upcoming fiscal year (July 1, 2017 to June 30, 2018).

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| Damron Bradshaw | Kanawha County 4-H Foundation |
| Joy Underwood | Coal River Inn |
| S. K. Miller | Workforce Investment Board |
| Jeri Adkins | Charleston Area Alliance |
| Todd Mullins | Kanawha Valley Labor Council, AFL-CIO |
| Eric Sharp | Labor Employees Cooperative Trust |
| Anne Cavalier | Cavalier Business Development |
| Trina Sweeney | WV State University |
| Rebecca Prokity | Bridge Valley Community & Technical College |
| Doug Hartley | KVRTA |
| Elwood Penn, IV | WV Department of Transportation |
| Lee Roberts | Tornado Products |

A MOTION WAS MADE BY DICK CALLAWAY TO APPOINT/ REAPPOINT THE AT-LARGE REGIONAL INTERGOVERNMENTAL COUNCIL CITIZEN MEMBERS. THE MOTION WAS SECONDED BY OREE BANKS AND WAS CARRIED.

X. The P. F. “Peck” Tucker Citizens of the Year Award

Buck Chestnut, Chairman of the P.F. Tucker Award Selection Committee, presented this year’s award to the Mayor of Dunbar, Terry Greenlee. Mayor Greenlee was in attendance and received the award from Buck Chestnut.

XI. Adjournment

A MOTION WAS MADE BY LEE ROBERTS TO ADJOURN THE MEETING. THE MOTION WAS SECONDED BY S.K. MILLER AND WAS CARRIED. THE MEETING ADJOURNED AT 7:34 P.M.