

MINUTES

**Regional Intergovernmental Council
47th Annual Meeting
March 8, 2018; 6:30 P. M.
Holiday Inn & Suites West, South Charleston**

Members Present:

Mayor Janet Armentrout, City of Chesapeake
Oree Banks, Minority Group Representative
Damron Bradshaw, Private Sector Representative
Commissioner Mickey Brown, Boone County Commission
Commissioner W. Kent Carper, Kanawha County Commission
Anne Cavalier, Private Sector Representative
Mayor Glen “Buck” Chestnut, Town of Belle
Mayor William E. Cunningham, City of Dunbar
Mayor James B. Hudnall, Town of Cedar Grove
John Luoni, Kanawha County Citizen Representative
S. K. Miller, Private Sector Representative
Lee Roberts, Private Sector Representative
Mayor Jay Snodgrass, City of Marmet
Dennis Strawn, City of Charleston Citizen Representative
Mayor George Woodrum, Town of Bancroft

The Regional Intergovernmental Council met on March 8, 2018 at the Holiday Inn and Suites in South Charleston but failed to meet the required member attendance for a quorum. Due to not having enough members present for a quorum the items on the agenda were not able to be voted on, therefore agenda items requesting approval were not passed, these items will be voted on at the June 14, 2018 quarterly meeting.

I. Guest Speaker

Chairman Chestnut introduced the guest speaker, Thomas J. Smith, P.E., Secretary of the West Virginia Department of Transportation. Secretary Smith spoke to the attendees at the meeting about the Roads to Prosperity Program and answered questions that the attendees had about the program.

II. Call to Order

Due to not having enough members present for a quorum the meeting was not called to order.

III. Executive Director’s Report

Colt Sandoro, Executive Director, gave a summary of the past year’s projects:

Community Development

- The Foster Phase 1 Line Extension in Boone County has been successfully completed.
- Considerable progress has been made on the Morrisvale-Cameo Waterline Extension in Boone County, RIC will continue to administer this project.
- Administered the Clay County Pack Fork and Independence Road Waterline Extension.
- Administered the Clay-Roane Public Service District Waterline Extension.
- Began administering the Town of Clay Blue Knob Waterline Extension.
- Assisted the Clay County Commission with the dissolution of the Queen Shoals Public Service District.
- Considerable progress has been made on the Town of Belle Sewer Rehabilitation Project, this project will be completed this year.
- Completed the City of Nitro Regional Wastewater Utility Project.
- Completed administration of the EDA grant to TechConnectWV for Scale-Up WV and began a new project with TechConnectWV called Next-Up.
- Assisted Clay County in preparing a HUD Broadband Grant for Clay, Calhoun and Roane Counties to develop an independent broadband service for the region.
- Completed the Regional Hazard Mitigation Plan.

Transportation

- Completed the 2045 Update to the Metropolitan Transportation Plan.
- Updated the Transportation Improvement Plan for FY 2016-2019.
- Updated the Public Participation Plan.
- Completed the Congestion Management Plan.
- Began work on the Kanawha-Putnam Bike & Pedestrian Plan Update.

IV. Approval of Minutes

Approval of the December 14, 2017 Minutes was tabled until the June 14, 2018 quarterly meeting.

V. Treasurer's Report

A. Financial Report

Amy Talbert, Deputy Executive Director, gave a Financial Status Report as of January 31, 2018. The Financial Report was tabled until the June 14, 2018 quarterly meeting.

B. FY 2018 Budget Revision

The FY 2018 Budget Revision was tabled until the June 14, 2018 quarterly meeting.

C. FY 2019 Proposed Operating Budget

The FY 2019 Proposed Operating Budget was tabled until the June 14, 2018 quarterly meeting.

D. FY 2019 Proposed Local Contribution Schedule

The FY 2019 Proposed Local Contribution Schedule was tabled until the June 14, 2018 quarterly meeting.

E. FY 2017 Financial Audit (Final Report)

The FY 2017 Financial Audit was tabled until the June 14, 2018 quarterly meeting.

VI. Transportation

A. Transportation Improvement Program (TIP) Amendments

Kara Greathouse, Planning Director, presented the Amendments to the FY 2018-2021 Transportation Improvement Program (TIP). The Transportation Improvement Program (TIP) Amendments will be mailed out in a packet mailing on March 12, 2018 for conditional approval by ballot.

B. Draft FY 2019 Unified Planning Work Program (UPWP)

Kara Greathouse, Planning Director, presented the Draft FY 2019 Unified Planning Work Program (UPWP). The Draft FY 2019 Unified Planning Work Program (UPWP) will be mailed out in a packet mailing on March 12, 2018 for conditional approval by ballot.

C. Metropolitan Planning Organization (MPO) Self-Certification

Kara Greathouse, Planning Director, presented the Metropolitan Planning Organization (MPO) Self-Certification. The Metropolitan Planning Organization (MPO) Self-Certification will be mailed out in a packet mailing on March 12, 2018 for conditional approval by ballot.

VII. 2017 Annual Report

The 2017 Annual Report was tabled until the June 14, 2018 quarterly meeting.

VIII. Update on HUD Community Development Block Grant (CDBG) Application

Terry Martin, Project Coordinator provided an update on two Community Development Block Grants that were received. RIC assisted the Clay County Commission in preparing a broadband grant for Clay, Calhoun and Roane Counties to develop an independent broadband service for the region. A committee was formed, and they are working to bring high speed internet services

to the area. The Putnam County Commission received a grant for the Manila Ridge Waterline Extension.

IX. Nominating Committee Report

The Nominating Committee Report was tabled until the June 14, 2018 quarterly meeting.

X. P.F. “Peck” Tucker Citizen of the Year Award

The P.F. “Peck” Tucker Citizen of the Year Award was tabled until the June 14, 2018 quarterly meeting.

XI. Staff Report

Kara Greathouse, Planning Director, reported on the MOU with the West Virginia Division of Highways (WVDOH), Kanawha Valley Regional Transportation Authority (KVRTA) and RIC. RIC has been working with WVDOH and KVRTA to sign an MOU that covers the new performance measures, because the current MOU does not mention the new performance measures. A final MOU has not been completed but the deadline to sign an MOU is May 20, 2018. Since the next Policy Board meeting is not until June 14, 2018 RIC will be putting together a special packet to sign the MOU by the deadline.

XII. Adjournment