

MINUTES

Regional Intergovernmental Council Quarterly Meeting September 7, 2017; 12:00 P. M. South Charleston Library

The Regional Intergovernmental Council met on September 7, 2017 at the South Charleston Library in South Charleston. Chairman Chestnut declared a quorum per registration.

I. Guest Speaker

Colt Sandoro, Executive Director, introduced the guest speaker, Dave Hardy, Secretary of the West Virginia Department of Revenue. Secretary Hardy spoke to the attendees at the meeting about the current fiscal status of the State of West Virginia, the Roads to Prosperity Program and the October 7, 2017 referendum on the sale of general obligation bonds.

II. Call to Order

Chairman Chestnut called the meeting to order, followed by the Pledge of Allegiance.

III. Pledge of Allegiance

IV. Executive Director's Report

Colt Sandoro, Executive Director, announced:

- After nine years of preparation, construction will begin on the Morrisvale-Cameo project in Boone County
- The Blue Knob project in the Town of Clay is coming up for bid
- After a year and a half of work, the Kanawha – Putnam 2045 Regional Transportation Plan is ready for adoption
- RIC will be advertising for consultants to begin working on a bicycle and pedestrian plan
- New Board Members:
 - Town of Buffalo – Paul D. Melton
 - Town of Clendenin – Shana Clendenin
 - City of Dunbar – Bill Cunningham
 - City of Marmet – Jay Snodgrass
 - City of Saint Albans – Scott James

V. Presentation by West Virginia Department of Transportation

Aaron Gillispie, State Highway Engineer with the West Virginia Department of Transportation shared a presentation on the Roads to Prosperity Program and spoke about the October 7, 2017 referendum on the sale of general obligation bonds.

VI. Approval of Minutes

Chairman Chestnut presented the June 8, 2017 Meeting Minutes for approval.

A MOTION WAS MADE BY LEE ROBERTS TO APPROVE THE MINUTES AS MAILED. THE MOTION WAS SECONDED BY DAMRON BRADSHAW AND WAS CARRIED.

VII. Treasurer's Report

A. Financial Report

Amy Talbert, Deputy Executive Director, presented the Financial Status Report as of July 31, 2017.

A MOTION WAS MADE BY LEE ROBERTS TO APPROVE THE FINANCIAL STATUS REPORT. THE MOTION WAS SECONDED BY S.K. MILLER AND WAS CARRIED.

B. FY 2018 Budget Revision

Amy Talbert, Deputy Executive Director, presented the FY 2018 Budget Revision for approval.

A MOTION WAS MADE BY LEE ROBERTS TO APPROVE THE FY 2018 BUDGET REVISION. THE MOTION WAS SECONDED BY DAMRON BRADSHAW AND WAS CARRIED.

C. Introduction: Gibbons & Kawash, FY 2017 Auditors

Amy Talbert, Deputy Executive Director, introduced Robert E. Adams, Director and Anthony Carpenter, Senior Manager with Gibbons & Kawash.

A MOTION WAS MADE BY DAMRON BRADSHAW TO FORGO THE PRESENTATION BY GIBBONS & KAWASH. THE MOTION WAS SECONDED BY LEE ROBERTS AND WAS CARRIED.

VIII. Transportation

A. Transportation Improvement Program Amendments

Kara Greathouse, Planning Director, presented the Amendments to the FY 2016-2019 Transportation Improvement Program (TIP) for approval.

A MOTION WAS MADE BY LEE ROBERTS TO APPROVE THE TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS. THE MOTION WAS SECONDED BY DOUG HARTLEY AND WAS CARRIED.

B. Transportation Improvement Program

Kara Greathouse, Planning Director, presented the FY 2018-2021 Transportation Improvement Program (TIP) for approval.

A MOTION WAS MADE BY DOUG HARTLEY TO APPROVE THE FY 2018-2021 TRANSPORTATION IMPROVEMENT PROGRAM. THE MOTION WAS SECONDED BY LEE ROBERTS AND WAS CARRIED.

C. Kanawha – Putnam 2045 Regional Transportation Plan

Kara Greathouse, Planning Director, presented the Kanawha – Putnam 2045 Regional Transportation Plan for adoption.

A MOTION WAS MADE BY LEE ROBERTS TO ADOPT THE KANAWHA – PUTNAM 2045 REGIONAL TRANSPORTATION PLAN. THE MOTION WAS SECONDED BY JAMES HUDNALL AND WAS CARRIED.

IX. Personnel Manual Update

Damron Bradshaw, Personnel Manual Update Committee Chairman presented the Personnel Manual Update for approval. Damron Bradshaw requested that the subsection titled “No Expectation of Privacy” on page 7 be changed to read “Reasonable Expectation of Privacy”, as suggested by the Personnel Manual Update Committee.

A MOTION WAS MADE BY LEE ROBERTS TO APPROVE THE PERSONNEL MANUAL UPDATE. THE MOTION WAS SECONDED BY OREE BANKS AND WAS CARRIED.

X. Request from the West Virginia Department of Transportation for Monthly Board Meetings

Colt Sandoro, Executive Director, presented the request from the West Virginia Department of Transportation for monthly board meetings. The Executive Committee made the following recommendation: In months without regular board meetings, staff will mail out Transportation Improvement Program packets. A vote will be taken via mail, email or fax and then ratified at the quarterly board meetings.

A MOTION WAS MADE BY LEE ROBERTS TO ADOPT THE RECOMMENDATION OF THE EXECUTIVE COMMITTEE. THE MOTION WAS SECONDED BY S.K. MILLER AND WAS CARRIED.

XI. Appointment of Nominating Committee to Fill the Positions of Second Vice Chairman and Third Vice Chairman

Chairman Chestnut appointed a Nominating Committee to fill the positions of Second Vice Chairman and Third Vice Chairman. The members of the Nominating Committee are listed below:

Damron Bradshaw, Chairman
James Hudnall
Anne Cavalier

XII. Staff Reports

XIII. Adjournment

A MOTION WAS MADE BY DAMRON BRADSHAW TO ADJOURN THE MEETING. THE MOTION WAS SECONDED BY ANNE CAVALIER AND WAS CARRIED. THE MEETING ADJOURNED AT 1:57 P.M.