

MINUTES

**Regional Intergovernmental Council
Quarterly Meeting
September 12, 2019; 12:00 P. M.
West Virginia Regional Technology Park**

Members Present:

Jeri Adkins, Private Sector Representative
Oree Banks, Minority Representative
Damron Bradshaw, Private Sector Representative
Brian Carr, Private Sector Representative
Mayor William Cunningham, City of Dunbar
Coston Davis, Minority Representative
Doug Hartley, Private Sector Representative
Mayor Scott James, City of St. Albans
John Luoni, Kanawha County Citizen Representative
Barry McCune, Clay County Citizen Representative
Mayor Donna McKneely, Town of Bancroft
S.K. Miller, Private Sector Representative
Kris Mitchell, Boone County Citizen Representative
Commissioner Andy Skidmore, Putnam County
Mayor Jay Snodgrass, City of Marmet
Mark Stolle, Putnam County Citizen Representative
Mayor Kay Summers, Town of Clendenin
Joy Underwood, Private Sector Representative

The Regional Intergovernmental Council met on September 12, 2019 in the Hendrickson Conference Center at the West Virginia Regional Technology Park in South Charleston. Chair Cunningham declared a quorum per registration.

I. Guest Speaker

Chair Cunningham introduced Nick Nunnery, Business Services Representative with the Region III Workforce Investment Board of Kanawha County. Mr. Nunnery gave a presentation on the many different services and programs that are available through the Workforce Investment Board.

II. Call to Order

Chair Cunningham called the meeting to order, followed by the Pledge of Allegiance.

III. Pledge of Allegiance

IV. Executive Director's Report

Colt Sandoro, Executive Director, introduced new members Kay Summers, Mayor of Clendenin and Barry McCune, Clay County Citizen Representative and welcomed them to their first RIC meeting. Mr. Sandoro gave a summary of projects and updates for the past quarter:

Community Development

- In Boone County, the RIC staff has been working on the Prenter Phase II Water Project. The Boone County Public Service District awarded the waterline extension to FAMCO, Inc. of Huntington, this \$2,150,000 project should be completed in May 2020.
- In Clay County, the Clay County Public Service District Independence Road Waterline Extension is complete. The Clay County Public Service District is using the bid under-run funds to purchase needed additional equipment.
Also, the Clay County Commission accepted and approved their Broadband Plan with the recommendation of the CCR Broadband Committee and guidance by Design Nine.
- In Kanawha County, the RIC staff has been working with the Kanawha Public Service District to secure the final \$750,000 from USDA Rural Development to be able to file at the Public Service Commission for a Certificate of Convenience and Necessity to bid the project at Lens Creek.
- In Putnam County, the RIC staff has been working on the Manila Ridge Waterline Extension Project, which is ahead of schedule and should be finished by November.

Transportation

- The RIC staff has been working on a draft Public Participation Plan as required by the Federal Highways Administration. The Public Participation Plan should be ready for adoption at the December RIC meeting.
- The RIC staff has been working on an ADA Transition Plan for the City of Marmet, which should be finished and ready for implementation in about six months.
- The RIC staff has been working on a bus shelter inventory for KRT.
- The RIC staff will begin Hazardous Intersection Studies for Kanawha and Putnam counties in December. If any municipalities in either county have intersections that they would like to include, they are asked to contact a member of the RIC transportation staff.
- On September 19, 2019 from 6:00 pm - 9:00 pm the Department of Transportation will hold a Public Hearing at the Bible Center Church to review the alternatives for new traffic patterns on Oakwood Road south of downtown Charleston.

V. Approval of Minutes

Chair Cunningham presented the June 13, 2019 Meeting Minutes for approval.

A MOTION WAS MADE BY SCOTT JAMES TO APPROVE THE MEETING MINUTES. THE MOTION WAS SECONDED BY S.K. MILLER AND WAS CARRIED.

VI. Treasurer's Report

A. Financial Report

Amy Talbert, Deputy Executive Director, presented the Financial Report as of July 31, 2019 for approval.

A MOTION WAS MADE BY JAY SNODGRASS TO APPROVE THE FINANCIAL REPORT. THE MOTION WAS SECONDED BY KRIS MITCHELL AND WAS CARRIED.

VII. Transportation

A. Transportation Improvement Program (TIP) Amendments

Kara Greathouse, Planning Director, presented the amendments to the FY 2018-2021 Transportation Improvement Program (TIP) for approval.

A MOTION WAS MADE BY DAMRON BRADSHAW TO APPROVE THE AMENDMENTS TO THE FY 2018-2021 TRANSPORTATION IMPROVEMENT PROGRAM (TIP). THE MOTION WAS SECONDED BY DOUG HARTLEY AND WAS CARRIED.

B. Transportation Improvement Program

Kara Greathouse, Planning Director, requested to table the Transportation Improvement Program until December.

A MOTION WAS MADE BY JAY SNODGRASS TO TABLE THE TRANSPORTATION IMPROVEMENT PLAN. THE MOTION WAS SECONDED BY SCOTT JAMES AND WAS CARRIED.

C. Public Participation Plan

Kara Greathouse, Planning Director, presented the draft Public Participation Plan. No action was requested.

VIII. Staff Reports

Colt Sandoro, Executive Director, reported that the WV Division of Transportation has requested for Brian Carr to replace Perry Keller as a representative on the RIC Board, due to Perry Keller taking a different position and not longer being in the planning division at the WV Division of Highways.

A MOTION WAS MADE BY DOUG HARTLEY FOR BRIAN CARR TO REPLACE PERRY KELLER ON THE RIC BOARD. THE MOTION WAS SECONDED BY SCOTT JAMES AND WAS CARRIED.

IX. Adjournment

A MOTION WAS MADE BY JAY SNODGRASS TO ADJOURN THE MEETING. THE MOTION WAS SECONDED BY DOUG HARTLEY AND WAS CARRIED. THE MEETING ADJOURNED AT 12:51 P.M.