

Regional Intergovernmental Council
315 D Street
South Charleston, WV 25303

2018 Annual Report

Boone

Clay

Kanawha

Putnam

Regional Intergovernmental Council



History of the Regional Intergovernmental Council

The Regional Intergovernmental Council (RIC) was established in 1968 as a voluntary organization of the local elected municipal and county officials in Boone, Clay, Kanawha and Putnam counties. It was the first regional planning and development council in the State of West Virginia. The purpose of RIC was to address regional issues and promote intergovernmental cooperation.

The West Virginia Legislature enacted the *West Virginia Regional Planning and Development Act* in 1971. This act divided the state into eleven regions, each of which serves as a development district for its respective member counties. The goal of the act was to more effectively utilize the State's resources and to maximize the opportunities for local communities and public service agencies to secure federal assistance for economic development, water and sewer systems, and other public projects.

Governor Arch A. Moore Jr. designated the RIC as the transportation planning agency for the urbanized area within Boone, Clay, Kanawha and Putnam counties on July 1, 1974. Metropolitan Planning Organizations (MPOs) are created by Federal law with the responsibility to develop the area's transportation plans and to coordinate the transportation planning process.

The MPO planning process includes making informed predictions and recommendations about future transportation needs. The information generated by this process is used by decision-makers to select transportation policies and programs for the region. RIC conducts regular meetings with a technical advisory committee and a bicycle and pedestrian committee.

RIC is structured as a locally oriented public corporation. It is directed by elected municipal and county officials from within its jurisdiction, as well as non-elected appointees from a cross-section of the region's social and economic institutions. RIC's policy board consists of 48 members, including one commissioner from each of the four counties, the mayor of each of the 25 municipalities, fourteen citizen representatives and two minority representatives.



Regional Intergovernmental Council

315 D Street
South Charleston, WV 25303

Phone: 304-744-4258
Fax: 304-744-2534

Email: mail@wvregion3.org

www.wvregion3.org



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Looking Back at the Regional Intergovernmental Council in 2018



Commissioner Linkinoggor being presented with the 2018 P.F. Tucker Citizen of the Year award.



Kris Mitchell being presented the 2018 P.F. Tucker Citizen of the Year award.



RIC Chairman Glen "Buck" Chestnut being honored for his service and dedication at the June 14, 2018 board meeting.



Senator Glenn Jeffries speaking at the December 13, 2018 board meeting.



The Clay County Commission being awarded a Community Development Block Grant in the amount of \$125,000 for the Clay-Calhoun-Roane Regional Broadband Initiative.



The Putnam County Commission being awarded a Community Development Block Grant in the amount of \$1.5 million for the Manila Ridge Waterline Extension.

Chair Cavalier's Message

As my first year as RIC Chair comes to a close, I would like to thank my fellow members for the opportunity to lead and serve this important organization. In 2018 RIC was busy across our service region working on and providing leadership and expertise to many different projects. It's my honor to share some of the highlights with you.

The transportation planning staff spent the majority of 2018 working on an update to the *Kanawha-Putnam Bicycle and Pedestrian Plan*, which is expected to be complete in early 2019. This is the first update to the original plan which was developed in 2008. The plan update began with an analysis of regional data, existing plans and public input. Community outreach and public engagement took place in the form of targeting community groups, city and county officials and bicycle advocacy groups. The plan will include a list of bicycle and pedestrian improvement projects and recommendations, along with potential funding sources.

During 2018, the community and economic development staff administered and assisted in the development of many projects and continues to assist water and wastewater projects to completion. Here are some significant projects in which that the RIC staff have been engaged.

- The Putnam County Manila Ridge Waterline and The Boone County Public Service District Prenter Phase II are slated to bid in February and March of this year.
- The Clay County Public Service District is completing the Pack Fork and Independence Road Waterline Project and beginning to develop the Big Otter/Nebo/Tanner Hollow Waterline Extension.
- The Boone County Community and Economic Development Authority, along with the Boone County Commission and the Boone County Public Service District are developing infrastructure needs to the Rock Creek Industrial Park, formerly the Hobet Surface Mine.
- The Clay/Calhoun/Roane Broadband Committee is finalizing a business plan and marketing study in hopes of continuing to the design and construct phase for this multi-county broadband system.

RIC worked diligently to serve our region this past year and we look forward to continued success in 2019 as we work together to promote local communities, regional solutions and statewide impacts.

D. Anne Cavalier, Ed.D.
RIC Chair



Community and Economic Development

2018 RIC Officers

Chair

D. Anne Cavalier

First Vice-Chair

William E. Cunningham

Second Vice-Chair

Jay Snodgrass

Third Vice-Chair

S.K. Miller

Treasurer/Secretary

Damron Bradshaw

RIC Staff

Executive Director

Colt Sandoro

Deputy Executive Director

Amy Talbert

Administrative Assistant

Joanna Keller

Project Coordinator

Terry Martin

Project Administrator

SoJuana Ellis

Planning Director

Kara Greathouse

Transportation Planner

Kelsey Tucker

Transportation Planner

Samuel Richardson

2018 RIC Community Projects Update

During 2018, RIC administered a number of infrastructure projects including, the Boone County Prenter Phase II Waterline Extension, the Boone County Morrisvale/Cameo Waterline Extension, the Clay County Pack Fork & Independence Road Waterline Extension, the Town of Clay Blue Knob Waterline Extension, the Clay-Roane PSD Waterline Extension, the Greater St. Albans Public Service District Phase III Sewer Extension, the Kanawha PSD Sewer Extension Project, the Putnam County Manila Ridge Waterline Extension project, the Belle Sewer Rehabilitation Project and the Nitro Regional Wastewater Utility Project.

RIC assisted in the development of additional infrastructure projects including, the Boone County Madison Inflow and Infiltration Sewer Rehabilitation Project, the Boone County Rock Creek Industrial Park Infrastructure Project, the Clay County PSD Interconnection Project and the Town of Cedar Grove Sewer Project. RIC assisted with two land water conservation projects, the Sylvester Pavilion Park and the Boone County Parks and Recreation Amphitheater. RIC also assisted with funding requests for other projects, some of which are currently pending and still in the preliminary phases.

RIC administered a new project in 2018 with TechConnectWV called Next-Up. This is our third collaboration with the non-profit. TechConnectWV has assisted many companies in becoming viable entities in the West Virginia economy.

RIC assisted the Boone County Commission with the dissolution of the Boone Raleigh PSD and the assumption of customers by West Virginia American Water Company. The district was too small to exist on its own, and West Virginia American Water Company has shown interest in providing quality water service from their plant in Charleston. This allowed the antiquated plant at Whitesville, that was built in 1935, to be decommissioned.

RIC assisted Clay County in preparing a HUD Broadband Grant for Clay, Calhoun and Roane counties to develop an independent broadband service for the region. A committee was formed, CCR Regional Broadband Development Committee, from the individual county broadband groups. This committee consists of three members from each county. They are working tirelessly to bring high speed internet services to their areas. They received a HUD Broadband Planning Grant to develop a feasibility study and business plan for the three-county region.

2018 CEDS Update

RIC has completed its annual Comprehensive Economic Development Strategy (CEDS) update, required by the U. S. Economic Development Administration. RIC completed its five-year CEDS plan in 2013. The 2018 update documents new developments and other changes in the region during the last year and revisits the goals, strategies and projects list included within the plan. RIC's CEDS Committee approved the plan update at the CEDS Committee meeting on May 10, 2018, followed by RIC Policy board approval on June 14, 2018.

RIC Public Participation Plan

RIC's Public Participation Plan was first adopted by the RIC Policy Board in December 2016 and describes the strategies, techniques and activities that RIC employs to inform and engage the public in transportation planning issues for the purpose of maximizing public involvement. This plan documents RIC's current and future actions to efficiently promote public participation through various types of activities appropriate to the scope and nature of the planning activity. Additionally, this plan outlines RIC's goals and objectives to ensure successful public participation processes for all planning purposes and activities. A significant area of importance in this plan is the ongoing focus to ensure inclusiveness in all outreach efforts to traditionally underserved populations, including limited English proficient (LEP) persons, low-literacy persons, persons with disabilities, minorities, and low-income individuals. RIC's Public Participation Plan is a living document and is reviewed annually.

RIC Congestion Management Plan

In 2016, RIC transportation planning staff began developing a Congestion Management Plan (CMP) and process for RIC's metropolitan planning area. The CMP was the first of its kind and is a requirement for MPOs that have planning jurisdiction within a Transportation Management Area (TMA). The plan seeks to identify highway segments which regularly experience above average travel times. Actual vehicle travel time data for the region is being used to identify these segments. Public input was also solicited for determining high-congestion areas. Short-term and long-term solutions will be developed for the purpose of alleviating traffic congestion on identified high-congestion segments.

Originating as a suggestion from the Congestion Management Plan (CMP), a System Performance Report for RIC's transportation planning jurisdiction was started in 2018. The System Performance Report reflects the integration of the national performance goals set by the current Federal transportation legislation, Moving Ahead for Progress in the 21st Century (MAP-21) Act, and the Fixing America's Surface Transportation (FAST) Act. The report will be updated on an annual basis, to be utilized in assessing the efficiency of the existing transportation system located in RIC's transportation planning jurisdiction. MPOs are required to coordinate with State DOTs and transit providers to establish and integrate performance targets into their planning documents. RIC's System Performance Report will detail all performance measures and targets adopted by the state of West Virginia, RIC and KVRTA for the purposes of documenting progress and performance expectations for future planning efforts.

2018 Regional Intergovernmental Council Membership

Boone County Commission	Mickey Brown, Commissioner
Clay County Commission	Jerry Linkinogger, Commissioner
Kanawha County Commission	W. Kent Carper, Commissioner
Putnam County Commission	Andy Skidmore, Commissioner
Town of Bancroft	George Woodrum, Mayor
Town of Belle	David Fletcher, Mayor
Town of Buffalo	Paul D. Melton, Mayor
Town of Cedar Grove	James B. Hudnall, Mayor
City of Charleston	Danny Jones, Mayor
City of Chesapeake	Janet Armentrout, Mayor
Town of Clay	Jason Hubbard, Mayor
Town of Clendenin	Shana Clendenin, Mayor
Town of Danville	Mark McClure, Mayor
City of Dunbar	William E. Cunningham, Mayor
Town of East Bank	Charles A. Blair, Mayor
Town of Eleanor	Cam Clendenin, Mayor
Town of Glasgow	Peggy Fisher, Mayor
Town of Handley	Essie Ford, Jr., Mayor
City of Hurricane	Scott Edwards, Mayor
City of Madison	Sonny Howell, Mayor
City of Marmet	Jay Snodgrass, Mayor
City of Nitro	Dave Casebolt, Mayor
Town of Poca	William Jones, Mayor
Town of Pratt	Eric Holcomb, Mayor

Regional Intergovernmental Council Membership (Continued)

City of St. Albans	Scott James, Mayor
City of South Charleston	Frank Mullens, Mayor
Town of Sylvester	Manuel Arvon, Mayor
Town of Whitesville	Fred V. Harless, Jr., Mayor
City of Winfield	Randy Barrett, Mayor
Minority Group Representative	Oree Banks
Minority Group Representative	Coston Davis, Jr.
Boone County Citizen Representative	Kris Mitchell
Clay County Citizen Representative	David Pierson, Jr.
Kanawha County Citizen Representative	John Luoni
Putnam County Citizen Representative	Mark A. Stolle, Jr.
City of Charleston Citizen Representative	Dennis Strawn
Citizen Representative (Education)	Heather Raines, BridgeValley CTC
Citizen Representative	Damron Bradshaw, Kan. Co. 4-H Foundation
Citizen Representative	Lee Roberts, Tornado Products
Citizen Representative	S.K. Miller, Verizon Mid-Atlantic (Retired)
Citizen Representative (Labor)	Todd Mullins, KVLC, AFL-CIO
Citizen Representative (Chamber of Commerce)	Jeri Adkins, Charleston Area Alliance
Citizen Representative	Eric Sharp, Labor Employees Coop. Trust
Citizen Representative	Trina Sweeney, WV State University
Citizen Representative (KVRTA)	Doug Hartley, KVRTA
Citizen Representative (WVDOH)	Perry Keller, WV-DOT
Citizen Representative	Joy Underwood, Coal River Inn
Citizen Representative	D. Anne Cavalier, Cavalier Business Development

Hazard Mitigation Planning

During 2018, RIC completed the annual update to the Region 3 Regional Hazard Mitigation Plan which encompasses all hazards impacting Boone, Clay, Kanawha and Putnam counties. Mitigation plans such as these, increase education and identify implementation approaches focused on the most vulnerable populations to improve a community's resiliency. An approved hazard mitigation plan is required to receive non-emergency disaster assistance, creating the necessity that all communities pass a resolution for plan approval.

Transportation Database/Geographic Information (GIS)

RIC continued expansion with Geographic Information System (GIS) capabilities in 2018 through the acquisition of additional GIS data and GIS software upgrades. RIC continues to utilize GIS technologies in most of its transportation planning endeavors, and to provide mapping for our Community Development activities as well as for RIC members and other regional agencies.

Bicycle and Pedestrian Initiatives

In conjunction with HDR, Inc., RIC's transportation planning staff spent the majority of 2018 working on an update to RIC's *Kanawha-Putnam Bicycle and Pedestrian Plan*. This is the first update to the original plan which was developed in 2008.

The plan update began with an analysis of regional data, existing plans and public input. Community outreach and public engagement took place in the form of targeting community groups, city and county officials, and bicycle advocacy groups. Following a strategic prioritization process, a list of proposed bicycle and pedestrian improvement projects and recommendations for Kanawha and Putnam counties was developed. The final list of improvement projects and recommendations, including potential funding sources will be included in the final planning document. The estimated completion time for the *Kanawha-Putnam Bicycle and Pedestrian Plan* is early 2019.

RIC Title VI Plan

RIC's Title VI Plan was first adopted by the RIC Policy Board in June 2016 and mandates that RIC's transportation planning program and activities abide by the requirements of Title VI of the federal Civil Rights Act of 1964, as well as subsequent acts and executive orders which fall under the umbrella of Title VI. The RIC transportation planning staff review the plan annually to ensure compliance with current and future legislation. The plan provides specific guidelines and policies for RIC to adhere to in regard to Title VI. The goal of the plan is to guarantee that federally funded transportation planning activities do not discriminate against any person or group of people on the basis of race, religion, sex, national origin, ethnicity, age, disability, political affiliation, color, marital status, sexual orientation, economic status, or any other characteristic protected by law.

Transportation Planning

Metropolitan Transportation Plan

The primary focus of RIC’s transportation planning efforts and resources in 2017 was on producing an update to RIC’s Metropolitan Transportation Plan (MTP), which encompasses the entirety of Kanawha and Putnam counties. This multimodal planning effort took a fresh look at the region's transportation system and identified deficiencies in the region's highway, public transit, bicycle and pedestrian transportation systems and developed recommendations for improvements.

RIC's MTP is updated on a four-year cycle, the current MTP was originally adopted by the RIC Policy board on September 7, 2017. Early in 2018, a decision was issued from a court case (*South Coast Air Quality Management District v. EPA*), which directly impacted national air quality conformity requirements for transportation planning. Effective February 16, 2018, areas that were previously designated as “nonattainment” or “maintenance” under the 1997 8-hour ozone National Ambient Air Quality Standards (NAAQS), are required to demonstrate transportation conformity through a detailed process which includes the performance of a quantitative transportation conformity analysis. RIC’s metropolitan transportation planning area (Kanawha and Putnam counties) did not meet the 1997 8-hour ozone NAAQS and is designated as a maintenance area by the EPA. RIC coordinated with Federal, State and local agencies to conduct the required transportation conformity analysis for the purpose of evaluating transportation conformity for all projects in the FY 2018-2021 TIP and current MTP. The analysis report, completed in August 2018, required additional demographic and traffic forecasting, travel demand model analysis, and the development of an air quality model. The findings of the analysis demonstrate transportation conformity for all projects under the 1997 8-hour ozone NAAQS. The RIC MTP was amended and approved on September 13, 2018 by the RIC Policy Board.

Transit Planning

RIC continues to provide transit planning services to the region’s public transportation authority, Kanawha Valley Regional Transportation Authority (KVRTA), and all organizations that provide paratransit services. Each year, RIC prepares a route level service analysis, including performance measures and performance indicators for KVRTA. Additionally, RIC organizes and hosts public informational meetings throughout the year for KVRTA in various parts of Kanawha County.

Transportation Improvement Program

RIC transportation planning staff amended the FY 2018 – 2021 Transportation Improvement Program (TIP) through approved revision requests and project amendments by the RIC Policy Board on a quarterly basis.

Census Management Planning

During 2018, RIC continued to maintain its census library of printed and digital data materials. RIC responded to census requests from officials, agencies and the public as part of its Affiliate Data Center program.

2018 State Intergovernmental Reviews

During the twelve-month period from January 1, 2018 to December 31, 2018, RIC received 11 applications for state and federal assistance. Functioning as a Clearinghouse, RIC is empowered by the State of West Virginia to review and comment upon selected applications for federal and state funds. This is accomplished by soliciting comments from RIC members in the project area.

No.	Project	Location	Applicant	Project Cost
1	Big Otter Volunteer Fire Department / New Cab & Chassis Truck – Rural Development Grant	Clay County	Big Otter Volunteer Fire Department	\$75,000
2	Boone County Solid Waste Authority – Recycling Program	Boone County	Boone County Solid Waste Authority	\$24,038.80
3	Kanawha County Solid Waste Authority – Recycling Program	Kanawha County	Kanawha County Solid Waste Authority	\$25,000
4	Clay County Solid Waste Authority – Spring Cleanup	Clay County	Clay County Solid Waste Authority	\$8,990
5	Northern Cardinal Price-Hunter Branch Hatfield AML Project - WVDEP	Boone County	Northern Cardinal Farms	\$3,804,700
6	Ivy Branch Off Road Park Development AML Project - WVDEP	Boone County	Hatfield McCoy Regional Recreation Authority	\$3,320,000
7	Putnam County Solid Waste Authority – Assistance with recycling program, demolition program, audit, conference fees & office equipment	Putnam County	Putnam County Solid Waste Authority	\$25,000
8	Pentacre Waterline Extension Project – AML Project – WVDEP	Kanawha County	Office of Abandoned Mine Lands & Reclamation	\$550,000
9	Coalburg Waterline Extension Project – AML Project – WVDEP	Kanawha County	Office of Abandoned Mine Lands & Reclamation	\$410,000
10	City of Winfield Wastewater System Improvements – USDA Rural Development	Putnam County	City of Winfield	\$9,355,000
11	Standard/Paint Creek/ Collinsdale Water Line Extension Project – AML Project – WVDEP	Kanawha County	Office of Abandoned Mine Lands & Reclamation	\$4,000,000

BCKP Regional Intergovernmental Council
Expenditures for the Year Ended June 30, 2018

APPALACHIAN REGIONAL COMMISSION

Planning and Technical Assistance	15,294
Project Development	31,071
Regional Development Plan (RDP)	4,961
Coordination & Support	<u>52,283</u>
	103,709

TRANSPORTATION

Management and Administration	68,144
Long Range Plan Development	89,556
Transportation Improvement Program	35,061
Short Range Planning	25,998
Database GIS	35,304
General Transit	13,821
Special Studies	<u>176,846</u>
	444,730

SPECIAL PROJECTS

TechConnect WV	4,083
PCC Manilla Ridge	8,699
Blue Knob	26,650
Green Mining	4,546
KPSD Lens Creek	8,135
Cluster Mapping	14,986
BCC-Sewer	2,627
Belle –Sewer	16,211
Clay-Roane	8,064
CCR – Broadband	5,928

SPECIAL PROJECTS (CONTINUED)

Morrisvale Cameo	15,703
UKVEDC	6,520
729 Central Avenue	3,096
731 Central Avenue	2,979
Tech Connect 18	<u>2,824</u>
	131,051

ECONOMIC DEVELOPMENT ADMINISTRATION

Project Development	44,629
CEDS	11,680
Coordination and Support	<u>46,875</u>
	103,184

SUBTOTAL 782,674

General Fund 17,114

GRAND TOTAL 799,788

LINE ITEM EXPENSES

Salaries	324,737
Fringe Benefits	90,071
Contractual Services	142,861
Travel	24,285
Printing	3,484
Indirect	178,651
Other	<u>35,699</u>
TOTAL	799,788