

MINUTES

**Regional Intergovernmental Council
315 D Street, South Charleston
Virtual Quarterly Meeting
December 10, 2020; 12:00 P. M.**

Members Present Via GoToMeeting:

Jeri Adkins, Private Sector Representative
Oree Banks, Minority Group Representative
Damron Bradshaw, Private Sector Representative
Brian Carr, Private Sector Representative
D. Anne Cavalier, Ed.D., Private Sector Representative
Mayor William E. Cunningham, City of Dunbar
Coston Davis, Minority Representative
Mayor Harvey Ferrell, Town of Sylvester
Mayor David Fletcher, Town of Belle
Doug Hartley, Private Sector Representative
Mayor Scott James, City of St. Albans
Commissioner Connie Kinder, Clay County
John Luoni, Kanawha County Citizen Representative
Lawrence J. Malone, City of Charleston Citizen Representative
Barry McCune, Clay County Citizen Representative
Mayor Donna McKneely, Town of Bancroft
S.K. Miller, Private Sector Representative
Kris Mitchell, Boone County Citizen Representative
Heather Raines, Private Sector Representative
Commissioner Andy Skidmore, Putnam County

I. Roll Call

The Regional Intergovernmental Council met on December 10, 2020 via GoToMeeting. Roll Call was taken by Amy Talbert, Deputy Executive Director. Chair Cunningham declared a quorum and called the meeting to order.

II. Executive Director's Report

Colt Sandoro, Executive Director, gave a summary of projects and updates for the past quarter:

Community Development

Kanawha County

- The RIC staff is working with the Kanawha County RDA, which received final approvals to bid the Paint Creek/Standard/Mahan waterline extension that provides added water and fire service to the West Virginia Turnpike restaurants and fuel stations.

- The RIC staff is working with Kanawha PSD, which received the final \$1.5 million from the USDA Rural Development to fund this \$7.9 million project that will provide sanitary sewer to the Lens Creek area of Kanawha County.
- The RIC staff is working with the Town of Cedar Grove, which received bids on their Sanitary Sewer Rehabilitation project and will begin construction in the early spring.
- The RIC staff is working with Yeager Airport, which received a \$1.3 million US EDA grant to construct to apron for the Marshall University Flight School and provide sanitary sewer to outparcels for acquisition.

Putnam County

- The RIC Staff is working with the Putnam Public Service District, which received a \$1.2 million US EDA grant to rebuild water capacity for its system that will add or retain vital employment in Putnam County.

Transportation

- Hazardous Intersection Study: The RIC staff reviewed the final reports for four of the five intersection/corridors that were studied. The staff held the final Steering Committee Meeting to review countermeasures for the fifth intersection, Montrose Drive and MacCorkle Avenue. The countermeasures were well received, and the study is expected to be completed by the end of the year.
- Metropolitan Transportation Plan (MTP): The RIC staff worked with Kimley Horn to host two virtual public meetings, update the travel demand model and is now in the beginning stages of project identification.
- Performance Targets: The RIC staff has been working with WVDOH, KRT and WVDPT to prepare updated performance targets for next year.

III. Approval of Minutes

Chair Cunningham presented the September 10, 2020 Meeting Minutes for approval.

A MOTION WAS MADE BY DAMRON BRADSHAW TO APPROVE THE MEETING MINUTES. THE MOTION WAS SECONDED BY COSTON DAVIS AND WAS CARRIED.

IV. Treasurer's Report

A. Financial Report

Amy Talbert, Deputy Executive Director, presented the Financial Report as of October 31, 2020 for approval.

A MOTION WAS MADE BY DAMRON BRADSHAW TO APPROVE THE FINANCIAL REPORT. THE MOTION WAS SECONDED BY OREE BANKS AND WAS CARRIED.

V. Transportation

A. Transportation Improvement Program (TIP) Amendments

Kara Greathouse, Planning Director, presented the amendments to the FY 2020-2023 Transportation Improvement Program (TIP) for approval.

A MOTION WAS MADE BY SCOTT JAMES TO APPROVE THE AMENDMENTS TO THE FY 2020–2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP). THE MOTION WAS SECONDED BY DAMRON BRADSHAW AND WAS CARRIED.

B. Title VI Plan

Kara Greathouse, Planning Director, presented the Title VI Plan for adoption.

A MOTION WAS MADE BY COSTON DAVIS TO ADOPT THE TITLE VI PLAN. THE MOTION WAS SECONDED BY LAWRENCE MALONE AND WAS CARRIED.

C. WVDOH Performance Targets.

Kara Greathouse, Planning Director, presented the WVDOH Performance Targets for adoption.

A MOTION WAS MADE BY DAMRON BRADSHAW TO ADOPT THE WVDOH PERFORMANCE TARGETS. THE MOTION WAS SECONDED BY DAVID FLETCHER AND WAS CARRIED.

D. Transit Performance Targets

Kara Greathouse, Planning Director, presented the Transit Performance Targets for adoption.

A MOTION WAS MADE BY SCOTT JAMES TO ADOPT THE TRANSIT PERFORMANCE TARGETS. THE MOTION WAS SECONDED BY COSTON DAVIS AND WAS CARRIED.

E. FY 2021 Transportation Budget Amendment

Kara Greathouse, Planning Director, presented the FY 2021 Transportation Budget Amendment for approval.

A MOTION WAS MADE BY DAVID FLETCHER TO APPROVE THE FY 2021 TRANSPORTATION BUDGET AMENDMENT. THE MOTION WAS SECONDED BY SCOTT JAMES AND WAS CARRIED.

F. Kanawha-Putnam Bicycle and Pedestrian Plan

Kara Greathouse, Planning Director, presented the Kanawha-Putnam Bicycle Plan for amendment to add a new project for design and installation of new sidewalk at WV-61 at Lens Creek Road in Marmet.

A MOTION WAS MADE BY DAVID FLETCHER TO APPROVE THE AMENDMENT TO THE KANAWHA-PUTNAM BICYCLE PLAN. THE MOTION WAS SECONDED BY DAMRON BRADSHAW AND WAS CARRIED.

VI. Update on HUD Grant Programs and the Appalachian Regional Commission Grant Program Deadline of January 31, 2021

Terry Martin, Project Coordinator, provided an update on the HUD grant programs and the Appalachian Regional Commission grant program. No action was requested.

VII. Staff Reports

- A. Colt Sandoro, Executive Director, presented Chairman Cunningham with a plaque to honor him for his service and dedication to the RIC Board during his tenure as Chairman.
- B. Point of Order noted by Damron Bradshaw, Nominating Committee Chairman. Damron Bradshaw noted that Mayor Jay Snodgrass will be serving as acting board chairman for RIC from December 31, 2020 until July 1, 2021. On July 1, 2021 Acting Chairman Snodgrass will become Chairman Snodgrass and the time he served as acting chairman will not count against his tenure once he becomes chairman.

XII. Adjournment

A MOTION WAS MADE BY DAMRON BRADSHAW FOR ADJOURNMENT. THE MOTION WAS SECONDED BY D. ANNE CAVALIER, Ed.D. AND WAS CARRIED.

The meeting adjourned at 12:39 p.m.