

MINUTES

**Regional Intergovernmental Council
Quarterly Meeting
December 9, 2021; 12:00 P. M.
West Virginia Regional Technology Park
Hendrickson Conference Center, Building 2000
South Charleston, WV**

Members Present:

Jeri Adkins, Private Sector Representative
Oree Banks, Minority Group Representative
Mayor Conrad Cain, Town of Buffalo – Virtual Via GoToMeeting
Brian Carr, Private Sector Representative
Mayor Dave Casebolt, City of Nitro
Coston Davis, Minority Group Representative – Virtual Via GoToMeeting
Mayor Scott Elliott, City of Dunbar
Mayor David Fletcher, Town of Belle
Mayor David Fontalbert, City of Marmet – Virtual Via GoToMeeting
Kara Greathouse, Private Sector Representative
Mayor William Jones, Town of Poca
Commissioner Connie Kinder, Clay County Commission
John Luoni, Kanawha County Citizen Representative
Barry McCune, Clay County Citizen Representative – Virtual Via GoToMeeting
S.K. Miller, Private Sector Representative – Virtual Via GoToMeeting
Kris Mitchell, Boone County Citizen Representative
Mayor Kay Summers, Town of Clendenin – Virtual Via GoToMeeting
Joy Underwood, Private Sector Representative

RIC Staff and Other Individuals Present:

Colt Sandoro, Executive Director, RIC
Amy Talbert, Deputy Executive Director, RIC
Joanna Keller, Executive Assistant, RIC
Kelsey Tucker, Transportation Planning Manager, RIC
Sam Richardson, Transportation Planner, RIC
SoJuana Ellis, Project Administrator, RIC
Terry Martin, Project Coordinator, RIC
Emily Hammond, Economic Resiliency Coordinator, RIC
Sean Hill, Executive Director, Kanawha Valley Regional Transportation Authority
Nicholas Nunnery, Region III Workforce Development Board of Kanawha County
Cassidy Riley, Kanawha County Commission

The Regional Intergovernmental Council (RIC) met on December 9, 2021 in the Hendrickson Conference Center at the West Virginia Regional Technology Park in South Charleston.

I. Guest Speaker

Chairman David Fletcher introduced Nicholas Nunnery, Business Services Representative with Region III Workforce Development Board of Kanawha County. Mr. Nunnery gave a presentation on the many different services and programs that are available through the Workforce Development Board.

II. Roll Call

Roll Call was taken by Amy Talbert, Deputy Executive Director. Chairman David Fletcher declared a quorum and called the meeting to order.

III. Pledge of Allegiance

IV. Executive Director's Report

Colt Sandoro, Executive Director, gave a summary of projects and updates for the past quarter:

Community Development

Boone County

- Boone Memorial Hospital Critical Needs Grant is set to open bids in December 2021. This project will connect the hospital annex in Danville to the sanitary system in Danville. Boone Memorial Hospital is also transforming the former Magic Mart building into a full-service facility.

Clay County

- The Town of Clay received a \$5,000,000.00 HUD Community Development Disaster Recovery grant to rehabilitate their aging treatment plant that was affected by the 2016 flood. Environmental clearance is currently being worked on for this project.

Kanawha County

- Four U.S. Economic Development Administration (EDA) applications are being developed under the American Recovery funding. The applications are for the Yeager Airport eVTOL electric aircraft charging station, as well as the West Virginia Higher Education Policy Commission and West Virginia Regional Technology Park for the infrastructure assessment and construction of the new twelve-acre addition.

Putnam County

- Environmental clearance is currently being worked on for the Putnam County Commission's Jim Ridge Phase II waterline extension.

HUD Community Development Block Grant

- The Appalachian Regional Commission (ARC) is accepting applications through January 31, 2022. The 2021 HUD Community Development Block Grant (CDBG) program announced their grant period from December 3, 2021 – March 3, 2022. Funding will be available for:

- 1) Infrastructure, Parks and Recreation
- 2) Blighted and Abandon Properties

- 3) Brownfields
- 4) Community Planning.

Please contact Terry Martin, SoJuana Ellis or Emily Hammond for assistance.

Transportation

- **Road Safety Assessments**

A new project aimed at improving safety throughout the two-county planning area of Kanawha and Putnam counties. Consultant interviews were conducted in November and Burgess & Niple was selected. This new project will kick-off in January 2022.

- **New FY 2022-2025 TIP**

The transportation staff developed the new FY 2022-2025 Transportation Improvement Program (TIP).

- **Performance Targets**

The transportation staff worked with the West Virginia Division of Highways (WVDOH), Kanawha Valley Regional Transportation Authority (KRT) and the West Virginia Division of Public Transit to prepare updated performance targets.

V. Recommended Appointment of Kara Greathouse to RIC Board of Directors Replacing Doug Hartley, Representing Kanawha Valley Regional Transportation Authority (KRT) and Interests of Public Transit.

A MOTION WAS MADE BY JERI ADKINS TO APPOINT KARA GREATHOUSE TO THE RIC BOARD OF DIRECTORS TO REPLACE DOUG HARTLEY. THE MOTION WAS SECONDED BY CONNIE KINDER AND WAS CARRIED.

VI. Approval of Minutes

Chairman David Fletcher presented the September 9, 2021 Meeting Minutes for approval.

A MOTION WAS MADE BY KRIS MITCHELL TO APPROVE THE SEPTEMBER 9, 2021 MEETING MINUTES. THE MOTION WAS SECONDED BY CONNIE KINDER AND WAS CARRIED.

VII. Treasurer's Report

A. Financial Report

Amy Talbert, Deputy Executive Director, presented the Financial Report as of October 31, 2021 for approval.

A MOTION WAS MADE BY KRIS MITCHELL TO APPROVE THE FINANCIAL REPORT AS OF OCTOBER 31, 2021. THE MOTION WAS SECONDED BY OREE BANKS AND WAS CARRIED.

VIII. Transportation

A. FY 2020-2023 Transportation Improvement Program (TIP) Amendments

Kelsey Tucker, Transportation Planning Manager, presented the amendments to the FY 2020-2023 Transportation Improvement Program (TIP) for approval.

A MOTION WAS MADE BY DAVE CASEBOLT TO APPROVE THE AMENDMENTS TO THE FY 2020-2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP). THE MOTION WAS SECONDED BY JOY UNDERWOOD AND WAS CARRIED.

B. WVDOT Safety Performance Targets

Kelsey Tucker, Transportation Planning Manager, presented the WVDOT Safety Performance Targets for adoption.

A MOTION WAS MADE BY JOHN LUONI TO ADOPT THE WVDOT SAFETY PERFORMANCE TARGETS AS PRESENTED. THE MOTION WAS SECONDED BY KAY SUMMERS AND WAS CARRIED.

C. Transit Performance Targets

Kelsey Tucker, Transportation Planning Manager, presented the Transit Performance Targets for adoption.

A MOTION WAS MADE BY SCOTT ELLIOTT TO ADOPT THE TRANSIT PERFORMANCE TARGETS AS PRESENTED. THE MOTION WAS SECONDED BY OREE BANKS AND WAS CARRIED.

D. FY 2022 -2025 Transportation Improvement Program (TIP)

Kelsey Tucker, Transportation Planning Manager, presented the FY 2022-2025 Transportation Improvement Program (TIP) for approval.

A MOTION WAS MADE BY SCOTT ELLIOTT TO APPROVE THE FY 2022-2025 TRANSPORTATION IMPROVEMENT PROGRAM (TIP). THE MOTION WAS SECONDED BY DAVE CASEBOLT AND WAS CARRIED.

E. Road Safety Assessments

Kelsey Tucker, Transportation Planning Manager, presented the contract with Burgess & Niple for the Road Safety Assessments for approval.

A MOTION WAS MADE BY SCOTT ELLIOTT TO APPROVE THE CONTRACT WITH BURGESS & NIPLE FOR THE ROAD SAFETY ASSESSMENTS. THE MOTION WAS SECONDED BY CONNIE KINDER AND WAS CARRIED.

IX. Chairman's Appointment of Nominating Committee for 2022-2023

Chairman David Fletcher appointed the Nominating Committee for 2022-2023. The members of the Nominating Committee are listed below:

Connie Kinder
S.K. Miller
Dave Casebolt

X. Staff Reports

Emily Hammond, Economic Resiliency Coordinator reported on the Lunch and Learn series of classes that RIC is hosting in partnership with Advantage Technology. All classes in the Lunch and Learn series are free and open to municipal offices and businesses within Boone, Clay, Kanawha, and Putnam counties.

XI. Adjournment

A MOTION WAS MADE BY JERI ADKINS TO ADJOURN THE MEETING. THE MOTION WAS SECONDED BY JOY UNDERWOOD AND WAS CARRIED. THE MEETING ADJOURNED AT 12:48 P.M.