

REGIONAL INTERGOVERNMENTAL COUNCIL



BOONE, CLAY, KANAWHA, PUTNAM COUNTIES

Agenda
53rd Annual Meeting
March 14, 2024; 12:00 p.m.
West Virginia Regional Technology Park
Hendrickson Conference Center, Building 2000 E
South Charleston, WV 25303

Guest Speaker

Adam Stollings, USDA Rural Development

- I. Roll Call
- II. Pledge of Allegiance
- III. Executive Director's Report
- IV. Recommend appointment of Kelsey Harrah to RIC Board of Directors replacing Curt Zickafoose, representing KVRTA and interests of public transit
- V. Approval of Minutes
- VI. Treasurer's Report
 - A. Financial Report
 - B. FY 2025 Proposed Local Contribution Schedule
 - C. FY 2025 Proposed Operating Budget
 - D. FY 2023 Financial Audit Update
- VII. Transportation
 - A. FY 2024-2027 Transportation Improvement Program (TIP) Amendments

Action Requested: Motion to approve the appointment of Kelsey Harrah

Action Requested: Motion to approve the December 14, 2023 Meeting Minutes. *Att. 1*

Action Requested: Motion to approve the Financial Report as of January 31, 2024. *Att. 2*

Action Requested: Motion to approve the FY 2025 Proposed Local Contribution Schedule. *Att. 3*

Action Requested: Motion to approve the FY 2025 Proposed Operating Budget. *Att. 4*

No Action Requested

Action Requested: Motion to approve the amendments to the FY 2024-2027 Transportation Improvement Program (TIP).

Att. 5

Transportation Continued

- B. *Draft* FY 2025 Unified Planning Work Program (UPWP)
- C. FY 2024-2027 Suballocated Funding Project List
- D. Metropolitan Transportation Plan Project Agreement with Kimley-Horn
- E. Metropolitan Planning Organization (MPO) Self-Certification
- VIII. Contract with J.R. Bruno & Associates to assist with establishment of a Certified Development Company (CDC)
- IX. Contract with Shuman McCuskey Slicer PLLC for the formation of a non-profit corporation
- X. Letter of Engagement with Tedrow & Myers Immigration Law Group for international candidate for Transportation Engineer position
- XI. Restructure of Executive Committee
- XII. Nominating Committee Report
- XIII. 2023 Annual Report
- XIV. Discussion regarding board members preference to receive newsletters via email or USPS mail
- XV. Staff Reports
- XVI. Adjournment

Action Requested: Motion to endorse the *Draft* FY 2025 Unified Planning Work Program (UPWP). *Att. 6*

Action Requested: Motion to approve the FY 2024-2027 Suballocated Funding Project List. *Att. 7*

Action Requested: Motion to approve project agreement with Kimley-Horn for the Metropolitan Transportation Plan. *Att. 8*

Action Requested: Motion to adopt the Metropolitan Planning Organization (MPO) Self-Certification Resolution. *Att. 9*

Action Requested: Motion to approve contract with J.R. Bruno & Associates to assist with the establishment of a Certified Development Company (CDC). *Att. 10*

Action Requested: Motion to approve contract with Shuman McCuskey Slicer PLLC for the formation of a non-profit. *Att. 11*

Action Requested: Motion to approve Letter of Engagement with Tedrow & Myers Immigration Law Group for international candidate for Transportation Engineer position. *Att. 12*

Action Requested: Motion to approve restructuring the Executive Committee to be comprised of seven RIC board members.

Action Requested: Election of RIC officers and appointment/re-appointment of at-large RIC members for FY 2025. *Att. 13*

Action Requested: Motion to approve the 2023 Annual Report. *Att. 14*